



SHRDC



ESSENTIAL SKILLS PROGRAMS 2020

SHRDC's Essential Skills programs offers a suite of leadership, change management and mindset transformation courses for captains of industries, entrepreneurs, employers and employees with a key objective – maximising one's potential. We have curated a range of internationally renowned and recognised programmes, available in Malaysia, Indonesia, Singapore, Thailand, China and Hong Kong.

Also known as our Signature Programmes, they are designed and developed through extensive industry case studies and proven to be effective toward improving productivity and efficiency. Customising is available to suit individual, group and organization needs.

WHY ESSENTIAL SKILLS TRAINING PROGRAMS?



Certified facilitators & master trainers with at least a decade of industry experience



Available in ASEAN, China and Hong Kong



Train-the-trainer programs available

SIGNATURE PROGRAMS IN PARTNERSHIP WITH :



Retreat Programmes offers offsite training for teams, groups, departments, senior leaderships and board members to facilitate rapport-building and organizational planning.

New topics for 2020 include the following and can be further customised:

- 1. Women Leadership
- 2. Self-Rediscovery
- 3. Agile Leadership
- 4. Inspire Others
- 5. Managing Difficult Situations
- 6. Team Building

RETREAT PROGRAMS NEW!

TRAINING CALENDAR 2020

No.	Course Title	Duration (DAYS)	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	Edward de Bono's Six Thinking Hats **	2							8-9			14-15		
2	Leading Positive Results In the Workplace	1		28					3					
3	Fundamentals of Change Leadership	1			11					10				
4	Think On Your Feet **	2				7-8					1-2			
5	Negotiation Skills	2						23-24				5-6		
6	Interview Skills	2			16-17					24-25				
7	Happiness Advantage **	2				16-17					8-9			
8	8D - Data Driven - 8D Problem Solving Method	3		17-18									18-19	
9	Kotter Change Essentials **	2			25-26			15-16						
10	Emerging Leadership	2		11-12					15-16					
11	Speed of Decision in Today's 4.0 World NEW	2			16-17				13-14			12-13		
12	Essential Skills for Effective Facilitation NEW	3		17-19										
13	Train the trainer NEW	5				13-17							16-20	
14	Building an Agile Learning Organisation NEW	5						22-26				19-23		
15	Evolve - Leading & Executing through Change (a 3-D Virtual Interactive Training)	2			11-12					3-4				

Available Upon Request

- Technical English in Aviation
- Training Needs Analysis
- Succession Planning
- Talent Development and Organisational Development Consultancy Services
- Positive Workplace Engagements

** Signature Programmes

*In-house training available

*Contact us for training dates and registration



NEW PROGRAM!

3D virtual and Experiential Learning:

Learn how to keep pace with a fast-changing world through immersive experience, transforming strategy into results through the Flawless Execution

4 Strategy Execution Tactics

- Focus on the Big Hairy Audacious Goal (BHAG)
- Act on the Leading Indicator
- Maintain an Engaging Scoreboard
- General Rhythm of Accountability

EVOLVE

LEADING AND EXECUTING THROUGH CHANGE

SELANGOR HUMAN RESOURCE DEVELOPMENT CENTRE

No. 1, Ground Floor, Block 2, Pusat Perniagaan Worldwide, Jalan Tinju 13/50, 40100 Shah Alam, Selangor, MALAYSIA

W: www.shrhc.org.my E: info@shrhc.org.my T: +603 5513 3560 F: +603 5513 3490