

# Selangor Human Resource Development Centre Training Calendar 2017

No	Course Title	Duration (DAYS)	Course Fee Per Participant			PSMB Claim Type	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
			SHRDC Member	Non Member	SME*		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>Electrical &amp; Electronics / Industrial Automation</b>																		
<b>Manufacturing Best Practices</b>																		
1	Continuous Improvement Quality ( 7QC Tools)	2	932.80	1166.00	254.40	SBL			8-9					18-19			20-21	
2	Design of Experiments	2	932.80	1166.00		SBL	9-10				15-16					23-24		
3	Failure Mode & Effect Analysis	2	932.80	1166.00	190.80	SBL		20-21			5-6						27-28	
4	Root Cause Analysis	2	932.80	1166.00	286.20	SBL	17-18			4-5		10-11						
5	Mistake Proofing (Poka Yoke)	2	932.80	1166.00	190.80	SBL			20-21				1-2				27-28	
6	Statistical Process Control	2	1526.40	1908.00		SBL		6-7		4-5			11-12					
7	Lean Manufacturing and Simulation	2	1526.40	1908.00		SBL KHAS				17-18						10-11		
8	Total Quality Management	2	932.80	1166.00		SBL KHAS				22-23						23-24		
9	Total Productive Maintenance	2	932.80	1166.00		SBL		14-15				24-25						
10	8D Problem Solving	2	932.80	1166.00	286.20	SBL			29-30				16-17					
11	Project Management	2	932.80	1166.00		SBL		23-24						20-21				
12	Production Planning and Control	2	932.80	1166.00	190.80	SBL	5-6			19-20						10-11		
13	Six Sigma, DMAIC	5	2332.00	2650.00		SBL			6-10							2-6		
<b>Technical Drawing and Design</b>																		
1	Geometric Dimensioning & Tolerancing ★	2	1526.40	1908.00	572.40	SBL KHAS			21-22				18-19				23-24	
2	Engineering measurements	2	1526.40	1908.00		SBL	25-26						12-13					
3	AutoCAD Level 1	3	1526.40	1908.00	477.00	SBL KHAS		13-15					9-11					
4	AutoCAD Advance	3	1526.40	1908.00	477.00	SBL KHAS				5-7						23-25		
5	Development and Prototyping of Innovative Fabrication (Solidworks)	5	2332.00	2650.00		SBL				8-12							6-10	
6	Technical Drawing	2	1526.40	1908.00		SBL				4-5				5-6				
<b>Manufacturing Fundamental</b>																		
1	5S Implementation	1	424.00	477.00		SBL					18						15	
2	Electrical Safety Awareness	2	932.80	954.00		SBL					7-8					9-10		
<b>Mechatronic</b>																		
1	Mastering Programmable Logic Controllers (PLC) (Siemens S7-200/300 / Mitsubishi FX/GX series ) ★																	
1a	Fundamental	2	1356.80	1696.00	461.10	SBL		22-23					17-18					
1b	Intermediate	3	1526.40	1908.00		SBL				29-31						23-25		
1c	Advance	3	1356.80	1908.00		SBL							14-16				18-20	
2	Intermediate Fluid power systems	3	1356.80	1908.00		SBL				26-28							27-29	
3	Intermediate Electrical system	3	1356.80	1696.00		SBL			27-29				14-16					
<b>Manufacturing Support</b>																		
1	Supervise Workplace Safety and Health Practices	2	932.80	954.00	254.40	SBL				26-27						25-26		
2	Towards Supervisory Excellences	2	932.80	954.00	190.80	SBL KHAS		27-28					9-10				13-14	
<b>Certification</b>																		
1	MOST Work Measurement for Lean Solutions ★	4	5194.00	5194.00		SBL	9-12			11-14								
2	Certified MTM - 1 Practitioners (Methods- Time- Measurement)	7	8374.00	8474.00		SBL			22-30									
<b>Solar PV Technology</b>																		
1	SEDA Malaysia Grid-Connected Photovoltaic (PV) Systems Design Course ★	7	6000.00	6000.00	2249.00	SBL		27-28, 1-7		15-23		3-11		4-12		6-14		
2	Solar PV Systems Essentials	2	1590.00	1924.00	477.00	SBL	7-8			8-9								
3	Stand-Alone Solar PV Systems Integration	5	3498.00	4240.00	1049.40	SBL											13-17	
4	Solar PV Systems Performance and Quality Tests	2	1590.00	1924.00		SBL		15-16				15-16						
5	Solar PV Systems Software	2	1590.00	1924.00		SBL				15-16						23-24		
6	Solar PV Project Proposal and Project Costing	2	1590.00	1924.00		SBL							12-13				12-13	

Course Info:

- 1** Full List of training program available at [www.shrhc.org.my](http://www.shrhc.org.my)
- 2** We can conduct the course at your company premise, hotel or at SHRDC
- 3** Some courses can be conducted in Mandarin Language and Malay Language
- 4** All course fees include course materials and certificates
- 5** Our staff will provide necessary admin support for SME and HRDF application and claims
- 6** Corporate Talks are available upon request

# Selangor Human Resource Development Centre Training Calendar 2017

No	Course Title	Duration (DAYS)	Course Fee Per Participant			PSMB Claim Type	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
			SHRDC Member	Non Member	SME*		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>Essential Skills</b>																		
1	Creating Competitive Edge Through Service Quality (Customer Services)	2	636.00	763.20	190.80	SBL		23-24					20-21					
2	Creating Excellent Performance Through Effective Team ★	2	636.00	763.20	254.40	SBL KHAS	12-13						26-27					
3	Edward de Bono's Lateral Thinking ★	2	1590.00	1908.00	318.00	SBL KHAS			14-15					14-15				
4	Edward de Bono's Six Thinking Hats ★	2	1590.00	1908.00	318.00	SBL KHAS				18-19								
5	Effective Marketing Skills	2	848.00	1017.60	254.40	SBL							27-28					
6	Influencing Skills	2	742.00	890.40	222.60	SBL			9-10								14-15	
7	Leading Positive Performance™ (NEW ENHANCED VERSION) ★	2	1908.00	1908.00		SBL KHAS		14-15									5-6	
8	Negotiation Skills	2	1272.00	1526.40	381.60	SBL				6-7								
9	Our Iceberg Is Melting™: Change Essentials	2	1908.00	1908.00	477.00	SBL KHAS				26-27				23-24			22-23	
10	Positive Work Attitude	2	742.00	890.40	222.60	SBL					11-12							
11	Presentation Skills	2	1908.00	1908.00		SBL	19-20				17-18						26-27	
12	Professional Business and Office Management Skills	2	742.00	890.40	254.40	SBL		7-8						17-18				
13	Professional Business English	5	1060.00	1272.00	318.00	SBL							4-5					
14	Supervise Workplace Safety and Health Practices	2	848.00	1017.60	254.40	SBL			16-17						28-29			
15	Think On Your Feet (NEW PROGRAM) ★	2	1908.00	1908.00		SBL KHAS							2-3				1-2	
16	Understanding and Analysing your Financial Statement	2	848.00	1017.60	254.40	SBL											11-12	
<b>MIMS(microsystems) Technology</b>																		
<b>IPC Certification</b>																		
1	IPC-CID Certified Interconnect Designer (PCB Designer)	4	6800.00	6800.00		SBL / SBL KHAS					9-12			15-18				
2	IPC-CID+ Advanced Certified Interconnect Designer (PCB designer)	4	6800.00	6800.00		SBL / SBL KHAS			28-31								24-27	

## List of Other Trainings Available

Advance Diploma (SKM 5)		Duration
1	Malaysian Meister Mechatronic	24 Months
2	Malaysian Meister Tools & Die	24 Months
3	Malaysian Meister Precision Machining	24 Months
<b>Essential Skills</b>		
1	Competitive Intelligence – Blindspots & Cross Competitor Analysis	2
2	Competitive Intelligence – Intelligence Sourcing & Tactical Analysis	2
3	DRIVE : Engaging the Gen-Y Workforce	1
4	Leading Innovation™ (Formerly knowns as Inside Innovation)	2
<b>Solar PV Technology</b>		
1	Expert Craftsman in Solar Technology	20
<b>MIMS(Microsystems) Technology</b>		<b>Duration</b>
<b>IPC Certification</b>		
1	IPC-610 CIS (Specialist) - Training and Certification	3
2	IPC-620 CIS (Specialist) - Training and Certification	3
3	IPC-JSTD 001 CIS (Specialist) - Training and Certification	5
4	Recertification IPC 610 / 620 / JSTD 001	Please contact us for further information
5	Basic Soldering Workshop	2

Communication Content & Infrastructure		Duration
1	ITIL Foundation (Partnered Program)	3
2	ITIL Intermediate (Partnered Program)	3
3	Microsoft Certification (SQL server, Visual Studio, Windows Server, SharePoint)	5
4	Microsoft Office (MS Access, MS Excel, MS Power Point, MS Word, MS Project)	1-5
5	VMware vSphere : Install, Configure, Manage [V5 : 0] (Partnered Program)	5
6	R-programming	2
7	Hadoop programming	2

**Up to 50%-70%  
course fee subsidy  
for qualified  
companies\***  
\*T&C applies

To register or  
for more info  
call us at  
03-55133560  
or write to  
info@shrdc.org.my



While all effort is put to ensure all information are correct at time of publish, SHRDC Reserves the right to make changes to any part of training program

**Note:**

- 1) All transactions in Ringgit Malaysia
- 2) \*Terms and Conditions Applies
- 3) All course fee is inclusive of 6% GST



**Contact Us :**

**Selangor Human Resource Development Centre**  
No. 1, Ground Floor, Block 2, Pusat Pembangunan Worldwide, Jalan Tinju 13/50,  
Section 13, 40100 Shah Alam, Selangor, Malaysia  
T 603 5513 3560 F 603 5513 3490 E info@shrdc.org.my W www.shrdc.org.my